

City of Portsmouth MEMBERS' INFORMATION SERVICE

NO 4

DATE: FRIDAY 27 JANUARY 2017

The Members' Information Service produced in the Community & Communication Directorate has been prepared in three parts -

Part 1 - Decisions by the Cabinet and individual Cabinet Members, subject to Councillors' right to have the matter called in for scrutiny.

Part 2 - Proposals from Managers which they would like to implement subject to Councillors' right to have the matter referred to the relevant Cabinet Member or Regulatory Committee; and

Part 3 - Items of general information and news.

Part 1 - Decisions by the Cabinet

The following decisions have been taken by the Cabinet (or individual Cabinet Members), and will be implemented unless the call-in procedure is activated. Rule 15 of the Policy and Review Panels Procedure Rules requires a call-in notice to be signed by any 5 members of the Council. The call-in request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5 pm on the date shown in the item.

If you want to know more about a proposal, please contact the officer indicated. You can also see the report on the Council's web site at www.portsmouth.gov.uk

	WARD	DECISION	OFFICER CONTACT
1	St. Thomas	<p>Cabinet Member for Housing Decision Meeting - 24 January</p> <p>Councillor Wemyss as the Cabinet Member for Housing has made the following decisions:-</p> <p>Housing Pets Policy at Roslyn House, Southsea</p> <p>DECISIONS:</p> <p>DECISION: that Roslyn House be listed as a 'no pets' block in the Appendix attached to the Local Authority Housing Pets Policy.</p> <p>Council Housing Budget 2017/18 (including rents and charges)</p> <p>DECISIONS:</p> <p>The Cabinet Member for Housing approved the following:</p> <ul style="list-style-type: none"> (i) All rents and charges to be effective from 1st April 2017 or such other date as determined by the Director of Property and Housing Services in consultation with the Director of Finance and Information Services. (ii) Dwelling rents for 2017/18 to be set as in accordance with Central Government's Social Rent Policy.¹ (iii) General Service charges for 2017/18 to be set at this meeting as set out in this report, and in accordance with Appendix 5. (iv) Sheltered Housing Service charges for 2017/18 to be set at this meeting as set out in this report, and in accordance with Appendix 6. <p style="text-align: right;">/Cont'd ...</p>	<p>Joanne Wildsmith Local Democracy Officer Tel: 9283 4057</p> <p>David Sambells Area Housing Manager Tel:</p> <p>Nick Haverly Finance Manager - Housing and Property Services, Corporate Assets, Business and Standards</p>

¹ The average rent decreases were set out in Appendix 4 of the report

	WARD	DECISION	OFFICER CONTACT
2		<p>(v) Laundry charges for 2017/18 to be set at this meeting as set out in this report, and in accordance with Appendix 7.</p> <p>(vi) Heating charges to be set in accordance with Appendix 8.</p> <p>(vii) Garages and parking site rents as shown on Appendix 9 be approved and authority to let garages at reduced rents where demand is low be delegated to the Director of Property and Housing Services in consultation with the Director of Finance and Information Services.</p> <p>(viii) Revenue budgets for 2016/17 and 2017/18 as set out in Appendix 3 be approved and authority given to the Director of Property and Housing Services in consultation with the Director of Finance and Information Services to amend the budgets to reflect the latest available information prior to finalising budgets for 2017/18.</p> <p>(ix) The relevant Managers be authorised to incur expenditure in 2017/18.</p> <p>(x) The forecast Revenue Budgets for 2018/19 to 2020/21 as set out in Appendix 3 arising from the proposals contained in this report, be noted.</p> <p>(xi) The Cabinet Member requested that up to £250,000 be made available within the Housing Revenue Account to be used to fund suitable parking schemes to provide additional parking in the Housing Area Estates.</p> <p>NB: Call-in date - Thursday 2 February 2017</p> <p>The Cabinet Member for Environment & Community Safety - 25 January 2016</p> <p>Councillor Rob New took the following decisions:</p> <p style="text-align: right;">/Cont'd ...</p>	<p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p>

	WARD	DECISION	OFFICER CONTACT
3		<p>Cabinet Member for Traffic & Transportation Decision Meeting - 26 January</p> <p>Councillor Fleming as the Cabinet Member has made the following decision:-</p> <p>Highways Asset Management Policy and Strategy</p> <p>DECISION: that the Cabinet Member adopts both the Highways Asset Management Policy and the Highways Asset Management Strategy.</p> <p>NB: Call-in date Friday 3 February 2017</p>	<p>Lisa Gallacher Local Democracy Officers Tel: 9283 4056</p> <p>Hayley Chivers Strategic Transport Planner Tel: 9283 4672</p>
4		<p>Cabinet Member for Culture, Leisure and Sport Decision Meeting - Friday 27th January 2017</p> <p>Councillor Symes made the following decisions:</p> <p>Parks and Seafront Fees and Charges</p> <p>DECISION: The Cabinet Member</p> <p>(1) Approved the fees and charges in accordance with the attached schedules (Appendix 1-Schedule A)</p> <p>(2) Agreed that the Performing Right Society Charges be passed onto Commercial Events for them to meet their costs directly for events and activities taking place on PCC land.</p>	<p>Lisa Gallacher Local Democracy Officer Tel: 9284 4056</p> <p>Josie Dalling Business Support Manager Tel: 9283 4106 / Adrian Rozier Service Manager for Parks and Open Spaces Tel: 9283 4686</p>

Part 2 - Proposals from Managers for Implementation

The following proposals have been brought forward. The Managers indicated will exercise their powers to approve the proposal unless a Councillor requests the item be referred for decision to the relevant Cabinet Member or Regulatory Committee. **Your request must be made to democratic@portsmouthcc.gov.uk and must be received by not later than 5 pm on Friday 3 February 2017.**

An email or handwritten letter will suffice.

If you want to know more about a proposal, please contact the Officer indicated.

PORTFOLIO: RESOURCES

FRIDAY 27 JANUARY 2017

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
5	All	<p>Calculation of the tax base for 2017/18 and estimation of the Council Tax and Business Rates Collection Fund balance as at 31 March 2018</p> <p>The Local Government Finance Act 1992 (as amended) and associated Regulations require the Council to calculate its proposed council tax base for 2017/18 during the period commencing 1 December 2016 and ending 31 January 2017. Also, Section 59A and Schedule 7B of the Local Government Finance Act 1988, impose a duty on the council, as a billing authority, to calculate the level of business rates (its business rates tax base) it anticipates collecting for 2017/18 and pass this information by 31 January 2017 to the relevant precepting authorities. The information is also then passed to Government through submission of the NNDR1 return by 31 January 2017.</p> <p>The report to the City Council dated 10 February 2015 on the Budget & Council Tax 2015/16 & Medium Term Budget Forecast 2016/17 to 2018/19 included recommendations that the Head of Finance & Section 151 Officer be given delegated authority:</p> <ul style="list-style-type: none"> i) to complete and authorise the statutory Government Returns for Business Rates (the NNDR1) for 2015/16 and all future years, and ii) to approve the Council Tax Base and Collection Fund Estimates for all future years. <p>The Council tax base for 2017/18 has been calculated taking into account the change in the total number of domestic properties in the city, after making deductions for exempt dwellings and for the granting of reliefs and discounts for disabled occupiers, single occupiers, council tax support and empty properties.</p> <p style="text-align: right;">/Cont'd ...</p>	<p>Chris Ward Director of Finance & Information Service and Section 151 Officer Tel: 9283 4423</p>

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
		<p>The Section 151 Officer has determined in accordance with the Local Authorities (Calculation of Council Tax Base) Regulations 2012, the amount calculated as the tax base for Portsmouth City Council for 2017/18 shall be 55,329.9. This value is expressed at the Band D equivalent number of dwellings.</p> <p>It is also necessary to estimate the balance on the Council Tax part of the Collection Fund as at 31 March 2017. The Council Tax part of the Collection Fund balance is forecast to be a surplus of £1,743,962 as at 31 March 2017. The City Council's share of this balance equates to 84.52% or £1,474,078.</p> <p>The Business Rates/NNDR tax base for 2017/18 and the amounts due to the Government and the Hampshire Fire and Rescue Authority have been calculated in accordance with the provisions of and formulae contained in the Non Domestic Rating (Rates Retention) Regulations SI2013/No 452.</p> <p>In accordance with the regulations, the estimated business rates income due in 2017/18 has been determined as £81,537,055. The City Council's share (49%) is £39,953,157 the Central Government's share (50%) is £40,768,527 and the Hampshire Fire and Rescue Authority's share (1%) is £815,371.</p> <p>The estimate of the Collection Fund (Business Rates) balance as at 31 March 2017 is forecast to be a surplus of £3,017,262.</p> <p>The City Council's share of this surplus is £1,478,458 and will be added to the business rates income due in 2017/18.</p> <p>Further information on the Business Rates estimate 2017/18 will be included in the Revenue Budget Report 2017/18 to 2020/21, to be considered by the City Council on 14 February 2017.</p>	

	WARD	SUBJECT AND PROPOSAL	OFFICER CONTACT
6	Fratton and Copnor	<p>Enterprise Centre charges</p> <p>Proposal: With effect from 01.04.17 to:</p> <ul style="list-style-type: none"> • Implement a 4% increase in licence charges for the occupation of Portsmouth Enterprise Centre and Challenge Enterprise Centre; and a 3% increase for Victory Business Centre. • Introduce a charge of £10 a month for parking permits for the Victory Business Centre off-road car parks. • Increase the unit price for the use of electricity in all centres to 12.8p per unit. <p>The charges for the licence to occupy units in the City Council's enterprise centres are reviewed annually. The centres continue to be popular and occupancy levels are high. Benchmarking has shown that with the increase these enterprise centres would still offer a lower cost alternative to other providers. Victory Business Centre's increase is slightly lower than the two purpose-built centres to reflect the nature of demand for this centre.</p> <p>Victory Business Centre is well served by public transport and within easy cycling and walking distance of many parts of the city. Introducing a modest charge for parking permits for the centre's car parks would fit with the City Council's aim to encourage other modes of travel and contribute to the cost of parking provision.</p> <p>The unit price that the Council is charged for electricity has risen in recent years. The increase in re-charge will ensure that the Council's costs of providing electricity are covered.</p>	<p>Caroline Elder Transport, Environment and Business Support Tel: 9284 1996</p>

N.B. THERE ARE NO PLANNING APPLICATIONS THIS WEEK

Part 3 - Information and News Items

FRIDAY 27 JANUARY 2017

	WARD		OFFICER CONTACT
7		<p>Cabinet Member for Planning, Regeneration & Economic Development (PRED) Decision Meeting - Wednesday 1 February at 9.30am in Conference Room A, Floor 2 of the Civic Offices</p> <p>Councillor Donna Jones, Leader of the Council with responsibility for PRED, will be considering the following reports:</p> <ul style="list-style-type: none"> • Portsmouth and the Visitor Economy - update on activity and refreshed Visitor Marketing Strategy • Statement of Community Involvement 	<p>Vicki Plytas Senior Local Democracy Officer Tel: 9283 4058</p>
8		<p>Education Advisory Board - Thursday 2 February 2017 at 4:00pm in Conference Room A, Second Floor, Civic Offices</p> <p>The Board will be consider the following reports:</p> <ul style="list-style-type: none"> • School Improvement and the Portsmouth Education Partnership - update • Ofsted school inspections Autumn 2016 - summary 	<p>Lisa Gallacher Local Democracy Officer Tel: 9283 4056</p>
9		<p>Governance & Audit & Standards Committee - Friday 3 February at 11.30am in Conference Room B, Floor 2 of the Civic Offices</p> <p>The committee will be considering the following items:</p> <ul style="list-style-type: none"> • External Auditors' reports - Annual Certification Report 2015/16 and Progress Report January 2017 • External Audit Arrangements after 2017 - 18 • Treasury Management Monitoring Report • Local Government Ombudsman Complaints 2015/2016 • Corporate Complaints Received • Audit Performance Report to 3 January 2017 • Performance Management Update • Whistleblowing report • Annual Complaints against Members report • Procurement Management Information report • Data Security Breaches Report 	<p>Vicki Plytas Senior Local Democracy Officer Tel: 9283 4058</p>

	WARD		OFFICER CONTACT
10		<p>Scrutiny Management Panel Meeting - Monday 6 February 2017 at 5pm in Conference Room A, Civic Offices.</p> <p>A presentation will be given on the following item and an opportunity will be given for members' questions</p> <ul style="list-style-type: none"> • Portsmouth City Council Budget and Council Tax 2017/18 and Medium Term Budget Forecast 2018/19 to 2020/21 and Capital Programme 2016/17 to 2021/22 	<p>Vicki Plytas Senior Local Democracy Officer Tel: 9283 4058</p>
11		<p>Licensing Sub-Committee - 18 January 2017</p> <p>The committee took the following decisions:</p> <ul style="list-style-type: none"> • Licensing Act 2003 - Application for the review of a premises licence - Ken's Kebab House, 35 Guildhall Walk, Portsmouth, PO1 2RY. The committee revoked the premises licence with immediate effect. • Licensing Act 2003 - Application for the variation of a premises licence - Gia Express, 12 Guildhall Walk, Portsmouth, PO1 2DD. The committee refused the application. • The item relating to the consideration of a Private Hire Taxi Driver, which would have been heard in exempt session, was adjourned. <p>For further information on any of the above items, please contact Derek Stone, Principal Licensing Officer 9268 8462.</p>	<p>Lucy Wingham Local Democracy Officer Tel: 9283 4662</p>
12		<p>Health Overview & Scrutiny Panel - 24 January 2017</p> <p>The panel noted the following reports:</p> <ul style="list-style-type: none"> • Hampshire and Isle of Wight Sustainability and Transformation Plan (STP) • Adult Social Care Update • Deprivation of Liberty Safeguards Update • Substance Misuse Service 	<p>Lisa Gallacher Local Democracy Officer Tel: 9283 4056</p>

	WARD		OFFICER CONTACT
13		<p>Licensing Sub Committee - 25 January 2017</p> <p>The committee took the following decisions:</p> <p>Licensing Act 2003 "Victory News" 261 Copnor Road, Portsmouth PO3 5EE- application for variation of the current premise licence</p> <p>The following elements of the application were granted:</p> <ul style="list-style-type: none"> • The sale of alcohol and late night refreshments until 00:00 hours seven days a week with both activities commencing at 08:00. • That the schedule of offered conditions at page 68, number 7 be amended to read that training should be updated annually. • That save for newspaper delivery there be no deliveries between 23:00 and 07:00 hours seven days per week. • That conditions in page 83 should be removed as was accepted that they were no longer relevant. <p>Licensing Act 2003, "Alibaba", 50 London Road PO2 OLN- application for variation of the current premise licence</p> <p>The application was refused.</p>	<p>Jane Di Dino Local Democracy Officer Tel: 9283 4060</p>

LICENSING ACT 2003 – APPLICATIONS RECEIVED BY THE LICENSING AUTHORITY

The Licensing Authority has received the following applications in accordance with the Licensing Act 2003. The table below outlines the premises location, a brief description of the application and the closing date by which responsible authorities or other persons may make representations.

Members should be aware that representations may only be made on the grounds of one or more of the licensing objectives. These are: “the prevention of crime and disorder”, “the prevention of public nuisance”, “public safety” and “the protection of children from harm”. Any representation must be in writing and should, where possible, include evidence to support the licensing objectives. Representations should not be frivolous or vexatious.

If you have any queries relating to any of the applications outlined below, please contact the Licensing Section,
Telephone number: 023 9283 4607 or email: Licensing@portsmouthcc.gov.uk.

Item No	Ward	Licence No:	Premises Name and Address	Brief description of application:	Closing date for representations:
14	Eastney and Craneswater	17/01127/ LAPREM	The Beer Musketeer 112 Albert Road Southsea PO4 0JS	Application for premises licence Sale of alcohol, Monday to Sunday from 10:00 until 22:00	20 February 2017